

Formerly Abbotsford Community Services

JOB POSTING #2025-108-02

INTERNAL/EXTERNAL

Family Education

Family Education Childcare Worker

Wage: \$23.87 per hour

Casual/On-Call: Monday to Friday

Must be available to work the day or evening shifts

Permanent

Provide Childcare for the Clients of the Family Education Program

Join the team at Archway

Come Help Us Help People

Location: Abbotsford

On Site

Job Summary:

Creates a nurturing environment for children and provides them with encouragement and modeling evidenced-led parenting strategies to enhance their literacy, motor-skills, communication, emotional regulation and other life skills. Values all people and their diversity and demonstrates this in providing service in a timely, courteous, and friendly manner. Maintains harmonious working relationships with all personnel and displays a non-adversarial, non-confrontational and cooperative approach in completing of all tasks.

Your Role:

Archway's Family Education Childcare Worker with the Family Education program contributes by:

- Providing developmentally appropriate programming to meet the needs of each child in Family Education's care.
- Maintaining a safe, healthy, and respectful environment for children and their parents.
- Preparing and actively facilitating age-appropriate crafts, activities, play centers and story times.
- Welcoming parents, offering support when appropriate/needed, and informing them about their children's successes following group sessions.
- Creating opportunities for children to strengthen their communication, conflict resolution, emotional regulation, and/or motor skills.
- Introducing children to early literacy opportunities.
- Introducing and/or building participants' parenting skills by being an effective role model. These parenting skills include but are not limited to, playing interactively with the children, getting down to child's eye level, encouraging/ praising them, using positive language, and offering appropriate choices to children.

- Assisting with the transportation of families with the children's car seats
- Developing positive rapport with parents and children. This non-judgmental rapport is to be built through a combination of empathy and active listening skills.
- Writing professional case notes following group sessions.
- Assembling food preparation, conducting clean up duties and regular sanitation of toys and equipment as well as conducting laundry duties.
- And other duties as requested

This position is a great fit for someone who enjoys working with children and their families, someone is caring, has patience, and can communicate effectively and respectfully with people from a variety of backgrounds.

Our Offer

- Wage: \$23.87 per hour
- A permanent, casual/on-call position, availability Mondays to Fridays. Must be available for day and evening shifts.
- Perks include:
 - Great in-house training opportunities.
 - Employee and Family Assistance Program that includes online access to wellness resources.
 - Rewarding work in a positive environment.
 - Work/life balance.

Getting an Interview – you will be considered if you have:

- A minimum requirement of 20 Hour Responsible Adult Training, Family Childcare Certification or ECE Assistant Status through the ECE Registry with the BC Ministry.
- Early Childhood Certification is an asset.
- Current First Aid certificate is required.
- At least 1 year experience providing care to children

The Job Requires you to have:

- Knowledge of early childhood development (ages and stages).
- Strong written, verbal, and active listening skills, able to communicate effectively and respectfully with people from a variety of backgrounds.
- Ability and comfort in talking to children and their parents.
- Good organization, time and general management skills.
- Ability to work in an environment with exposure to a high level of noise and distractions from children.
- Ability to pay close attention to children's physical and emotional needs.
- Ability to conduct moderate physical activity, including walking standing, bending, and lifting children up to 40 lbs.
- Ability to be available to work during the day and outside normal office hours, including evenings.
- A satisfactory Criminal Records Check is a condition of employment.

Closing date is September 01, 2025.

TO APPLY

Interested applicants are to reference **Posting #2025-108-02 in the subject line.**

Please submit your cover letter and resume online only to:

Email: jobpostings@archway.ca

Subject: Job Posting #2025-108-02

No phone calls please. Only short-listed applicants will be contacted.

Must be legally entitled to work in Canada.

Your resume may also be forwarded to other Programs for their consideration for their job vacancies. If you do not wish for your application to be shared with other Programs, please send an e-mail to jobpostings@archway.ca with DO NOT FORWARD TO OTHER PROGRAMS, in the subject line of the e-mail and the job reference number to which you applied, in the body of the e-mail.

Archway's goal is to be a diverse workforce that is representative, at all job levels, of the people we serve. Equity and diversity are essential to excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including Indigenous identity, race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

We acknowledge that we gather on the traditional and unceded territory of the Stō:ló people. Stō:ló territory extends from the mouth of the Fraser River to Boston Bar. Locally, this includes the Matsqui First Nation and Sumas First Nation. We give them thanks for sharing their land and resources with us.

We invest in the mental health and wellbeing of our employees.