

JOB POSTING #2026-84-01
INTERNAL/EXTERNAL
Multicultural – Specialized Victim Assistance Program
Punjabi Support Worker – Victim Services
Wage: \$33.00 per hour
Part-Time: 21 hours per week, Monday to Friday
Temporary 6 months position (possibility of extension)

Provide Support to Victims of Intimate Partner Violence and Sexual Abuse

Location: Abbotsford
Join the team at Archway
Come Help Us Help People
On Site

Job Summary:

The Support Worker- Victim Services - provides culturally responsive support, information, and advocacy to South Asian Punjabi-speaking victims and survivors of partner assault, adult sexual assault, child and youth sexual assault, family violence, and criminal harassment. This role includes providing emotional support, crisis intervention, safety planning, referrals to community resources, and assistance navigating the criminal justice system. Fluency in Punjabi is required to ensure services can be provided effectively in Punjabi.

Your Role:

Archway's Punjabi Support Worker- Victim Services - with the Multicultural Specialized Victim Assistance Program contributes by:

- Interviewing clients to help identify problems, making appropriate service plans, and outlining services that may be provided by the agency and other community organizations.
- Providing information to victims about their rights under the Victims of Crime Act (VOCA).
- Acting as an advocate for clients in the Criminal Justice System, providing support and preparing clients for the criminal court process.
- Supporting clients while they are involved in the program and, as appropriate, providing follow-up support to them upon leaving the program.
- Accompanying clients to various justice related appointments including, income assistance office, pre-trial interviews with Crown Counsel and court accompaniment as needed.
- Providing problem solving, emotional and practical support, and crisis intervention to clients involved in the Criminal Justice System.
- Liaising with police, judiciary, corrections systems, and other community resources on behalf of the victims of domestic violence.

- Maintaining accurate and complete records on clients, maintaining the client tracking system, and providing monthly statistics to the supervisor.
- Reporting and discussing case planning and concerns with the supervisor.
- Maintaining a thorough knowledge of community resources to meet clients' needs.

This position is an excellent fit for someone who is highly organized, able to work independently, and has a strong understanding of the Criminal Justice System, Victim Services, and local community resources. The ideal candidate will possess strong Microsoft Office 365 skills, be knowledgeable about available community supports, and be fluent in Punjabi.

Our Offer

- Wage: \$33.00 per hour
- A part-time position at 21 hours per week, availability Monday through Friday.
- Temporary for 6 months.
- Benefits include:
 - Three weeks' pro-rated vacation.
 - Three pro-rated wellness days per year.
 - Pro-rated sick leave days per year.
 - Opportunity to exchange a statutory holiday for a cultural day celebration.
 - A great benefits plan.
 - Employee and Family Assistance Program.
 - Access to online wellness resources including newsletters, physical health videos and wellness events.
 - Free use of Archway's wellness equipment.
 - Great in-house training opportunities.
 - Business insurance and associated mileage costs for program-related driving is covered by Archway.
 - Rewarding work in a positive and supportive environment.
 - Work/Life balance.

Getting an Interview – you will be considered if you have:

- A degree or diploma in a related field.
- Experience working with survivors of intimate partner violence.
- Program delivery experience.
- Some experience working in the social services sector.
- Fluency in both Punjabi and English.
- A valid Class 5 BC Driver's License and satisfactory driver's abstract.

The Job Also Requires you to have:

- Strong written, verbal, and active listening skills; ability to communicate effectively and respectfully with people from a variety of backgrounds.
- Strong working knowledge of the Ministry of the Attorney Generals' Violence Against Women in Relationships Policy.

- Knowledge of the theory, principles, practices, and recent issues relating to the Criminal Justice System and Victim Services.
- Ability to work well independently and as part of a team.
- Strong working knowledge of domestic violence related offences.
- Strong computer skills; ability to use Microsoft Office 365.
- Strong facilitation skills; ability to present information clearly and concisely.
- Ability to work with Archway's Client Tracking System.
- Strong organization, planning, and time management skills.
- Knowledge of provincial programs and systems related to criminal justice is an asset.
- Strong knowledge of applicable legislation, policy, government and non-government systems is an asset.
- Ability to pass and maintain all security requirements requested by the Abbotsford Police Department.
- A satisfactory Criminal Records Check is a condition of employment.

Closing date is September 09, 2026.

TO APPLY

Interested applicants are to reference **Posting #2026-84-01 in the subject line.**

Please submit your resume and cover letter in PDF attachments to: [Avanti](#)

Reference Subject: Job Posting #2026-84-01

No phone calls please. Only short-listed applicants will be contacted.

Must be legally entitled to work in Canada.

Archway's goal is to be a diverse workforce that is representative, at all job levels, of the people we serve. Equity and diversity are essential to excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including Indigenous identity, race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

We acknowledge that we gather on the traditional and unceded territory of the Stó:lō people. Stó:lō territory extends from the mouth of the Fraser River to Boston Bar. Locally, this includes the Matsqui First Nation and Sumas First Nation. We give them thanks for sharing their land and resources with us.

We invest in the mental health and wellbeing of our employees.

We're proud to share that Archway was recently recognized for having a 5-Star Safety Culture!

Every year, Canadian Occupational Safety (COS) recognizes organizations across Canada that exemplify excellence in fostering robust workplace safety cultures. Winners demonstrate a commitment to proactive risk management, comprehensive training, and employee engagement.

This award reflects our ongoing commitment to creating a workplace environment where employees feel safe, seen, and supported.

If you're interested in working for an organization where safety is a priority, come work with us at Archway.