

Formerly Abbotsford Community Services

JOB POSTING #2025-89-01

INTERNAL/EXTERNAL

Abby Dads

Supervisor/Facilitator

Wage: \$36.49 per hour

Full Time: 35 hours per week, Monday to Friday with evening work

Permanent

Supervision and Facilitation with our Father Involvement Program

Join the team at Archway

Come Help Us Help People

Location: Abbotsford

On Site

Job Summary:

The purpose of the Abby Dads program is to provide fathers the opportunity, skills and courage to be active and healthy participants in the lives of their families. The Program Supervisor oversees the day-to-day operations of Abby Dads programming while providing both operational and administrative supervision to program staff. Position also entails providing one on one support to young fathers in the community.

Your Role:

Archway's Supervisor/Facilitator with Abby Dads contributes by:

- Overseeing the day-to-day operations of the Abby Dads Program. Supporting staff through debriefing, addressing staff requests, providing coaching and training, mentorship and providing feedback.
- Providing guidance, support and oversight to program areas and administration, providing advice and direction as per best practices, policies, and procedures.
- Building strong community partnerships and maintaining strong links with referral sources, funders and other service providers.
- Developing and implementing programming, addressing identified service gaps.
- Working one-on-one supporting young fathers.

This position is a great fit for someone who is passionate about supporting fathers and has strong interpersonal and communication skills and enjoys leading engaging group sessions.

Our Offer

- Wage: \$36.49 per hour.
- A full-time position at 35 hours per week, availability Mondays to Fridays (maximum 7-9 hours per day). Program runs between the hours of 8:30 AM to 8:30 PM.
- Permanent.
- Benefits include:

- Three weeks pro-rated vacation in your first year; four weeks in your second year.
- Three pro-rated wellness days per year.
- Pro-rated sick leave days per year.
- Opportunity to exchange a statutory holiday for a cultural day celebration.
- A great benefits plan including extended health and dental; you choose your plan.
- A pension plan; Archway meets your contribution.
- Employee and Family Assistance Program.
- Access to online wellness resources including newsletters, physical health videos, and wellness events.
- Free use of Archway's wellness equipment.
- Great in-house training opportunities.
- Business insurance and associated mileage costs for program-related driving is covered by Archway.
- Rewarding work in a positive and supportive environment.
- Work/Life balance.

Getting an Interview – you will be considered if you have:

- Bachelor's Degree in a related field, or an equivalent combination of education.
- Experience in supervision.
- Specialized training and experience regarding family systems.
- Experience working with diverse client groups.
- Demonstrated experience facilitating group sessions, workshops, or meetings.
- Proven experience in roles requiring strong networking skills to build and maintain professional relationships.

The Job Requires you to have:

- Strong verbal, written, and active listening communication skills; able to communicate clearly and respectfully with people from diverse backgrounds, cultures, and varying levels of English.
- Strong organizational and time management skills; able to balance and manage competing projects and priorities.
- Strong skills with Microsoft Office 365, including Word, Excel, Outlook, and PowerPoint.
- Knowledge and ability to use database programs.
- Skilled at facilitating and communicating and presenting information to a variety of audiences in a clear, concise, and effective way.
- Skilled in being able to efficiently prioritize workload to respond to changing conditions, deadlines, and priorities.
- This position often deals with crisis and conflict situations and must be able to de-escalate.
- Willingness and flexibility to work evenings and weekends as needed.
- A valid class 5 BC Driver's License and clean Driver's Abstract is required.
- The use of a personal vehicle may be required for program-related driving; must be able to be insured according to Archway's transportation policy.
- Emergency First Aid is an asset.
- Must maintain a satisfactory Criminal Records Check.

Closing date is November 27, 2025.

TO APPLY

Interested applicants are to reference **Posting 2025-89-01** in the subject line.

Please submit your cover letter and resume online only:

Email: jobpostings@archway.ca

Subject: Job Posting 2025-89-01

No phone calls please. Only short-listed applicants will be contacted.

Must be legally entitled to work in Canada.

Your resume may also be forwarded to other Programs for their consideration for their job vacancies. If you do not wish for your application to be shared with other Programs, please send an e-mail to jobpostings@archway.ca with DO NOT FORWARD TO OTHER PROGRAMS, in the subject line of the e-mail and the job reference number to which you applied, in the body of the e-mail.

Archway's goal is to be a diverse workforce that is representative, at all job levels, of the people we serve. Equity and diversity are essential to excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including Indigenous identity, race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

We acknowledge that we gather on the traditional and unceded territory of the Stó:lō people. Stó:lō territory extends from the mouth of the Fraser River to Boston Bar. Locally, this includes the Matsqui First Nation and Sumas First Nation. We give them thanks for sharing their land and resources with us.

We invest in the mental health and wellbeing of our employees.

We're proud to share that Archway was recently recognized for having a 5-Star Safety Culture!

Every year, Canadian Occupational Safety (COS) recognizes organizations across Canada that exemplify excellence in fostering robust workplace safety cultures. Winners demonstrate a commitment to proactive risk management, comprehensive training, and employee engagement.

This award reflects our ongoing commitment to creating a workplace environment where employees feel safe, seen, and supported.

If you're interested in working for an organization where safety is a priority, come work with us at Archway.