



Where ideas work

Ministry of Social Development and Poverty Reduction

Abbotsford ,Chilliwack, Hope, Langley, Maple Ridge, Mission, New Westminster, Port Coquitlam, Surrey

These positions can be based out of any of the location(s) listed above.

This position has full time on-site requirements.

Client Service Worker

\$51,696.47 to \$58,242.54 annually

The Team

Client Service Workers (CSWs) play a valuable role in the Service Delivery Division's service to British Columbians seeking income and disability assistance. Working closely with other CSWs and Employment and Assistance Workers, CSW's provide important administrative and client service support, working comfortably in numerous computer programs on a wide range of tasks in a diverse and busy client service environment.

The Role

The Client Service Worker is primarily responsible for responding to public inquiries relating to income and disability services, and providing administrative support to their work unit. CSWs work in the Community Services Branch delivering in person services, or in the Virtual Services Branch providing services to people across the province by phone and virtual means.

Qualifications for this role include:

- Secondary school graduation or equivalent.
- Experience delivering a high standard of client service in a high volume environment (in person, via virtual technologies or over the telephone).
- Experience working with various computer applications including MS Word, Outlook, and Excel.
- Experience providing services to clients experiencing poverty issues, substance use, or mental health issues.

Preference may be given to applicants with:

- Experience in a social services work environment.
- Experience providing financial and administrative support.
- Experience and/or training in conflict management.

For more information and to apply online by December 17, 2025 , please go to:

<https://bcpublicservice.hua.hrsmart.com/hr/ats/Posting/view/121657>