

Formerly Abbotsford Community Services

**JOB POSTING # 2024-109-01**

**INTERNAL/EXTERNAL**

**South Asian Community Resource Office (SACRO)**

**Youth Outreach Worker**

**Wage: \$26.00 per hour**

**Part Time: 12 hours per week**

**Mondays, Wednesdays and Thursdays, from 12:30 PM to 4:30 PM**

**Temporary until March 31, 2025**

**Support Youth in Setting and Achieving Personal Goals**

**Join the team at Archway**

**Come Help Us Help People**

**Location: Abbotsford**

**On Site**

**Job Summary:**

The Youth Outreach Worker supports South Asian youth at-risk of criminal involvement, and/or have family members affiliated with criminal activity. The Youth Worker supports youth 12 to 18 years old who are gang involved or at high risk of gang involvement. This position is mostly outreach based with the goal of building trust and relationships with youth. Youth are supported in setting and achieving goals that reduce risks and/or enhance protective factors.

**Your Role:**

Archway's Youth Outreach Worker with the South Asian Community Resource Office (SACRO) contributes by:

- Connecting with assigned youth via phone, text, video chat, and in person. In-person meetings may take place in the community, at the youth's school, or at the SACRO office.
- Building relationships with youth, establishing trust, setting appropriate boundaries and sharing stories and life experiences using the principles of trauma informed care.
- Assisting clients with setting SMART goals and supporting youth in meeting goals.
- Documenting all case work about the clients in the CAMS database, including intake assessments, goals, and case notes, while taking and updating accurate case notes on an ongoing basis.
- Communicating with the school administrator as needed to monitor the youth's progress in the school setting and with the youth's family to set and confirm appointments outside school hours.
- Supporting the youth as they attempt to leave gang involvement or distance themselves from gang culture and establish positive connections.

- Aiding clients in identifying, understanding and overcoming personal/family problems, connecting or reconnecting to positive community and family networks, and in establishing and achieving realistic goals.
- Using a variety of approaches to achieve goals including one-to-one and family support, and life-skill instruction.
- Reporting escalating significant changes in youth behaviour to the case manager in a timely manner, while role-modelling appropriate positive behaviours and social norms.
- Retraining negative views and assisting clients in processing negative feelings.

This position is ideal for someone who is empathetic, proactive, and organized. The ideal candidate will have a genuine passion for helping others, particularly youth, and will excel in building trusting relationships. Strong communication skills and the ability to manage fluctuating workloads are essential. Furthermore, the candidate should demonstrate a strong client focus, showing genuine care and empathy for the needs and difficulties of others. They should also possess excellent coaching abilities, providing timely guidance and feedback to help others strengthen specific knowledge or skills. The candidate should excel in relationship building, maintaining constructive and professional relationships with colleagues, clients, and stakeholders to ensure friendly and effective service.

### **Our Offer**

- Wage: \$26.00 per hour
- A part-time position at 12 hours per week, availability Mondays, Wednesdays and Thursdays, from 12:30 PM to 4:30 PM.
- Temporary until March 31, 2025.
- Perks include:
  - Great in-house training opportunities.
  - Employee and Family Assistance Program that includes online access to wellness resources.
  - Rewarding work in a positive environment.
  - Work/life balance.

### **Getting an Interview – you will be considered if you have:**

- Diploma in Social Work or a related field
- At least 2 years experience in conducting outreach to youth.
- Lived experience within the South Asian Community.
- Valid Class 5 BC Driver's License with satisfactory driver's abstract.
- Excellent Punjabi speaking skills.

### **The Job Requires you to have:**

- Strong verbal, written, and active listening skills; able to communicate effectively and respectfully with people from a variety of backgrounds.
- Good training and facilitation skills.
- Strong planning, organization, and time management skills.
- Knowledge of trauma-informed care and crisis de-escalation principles.

- Familiarity with client tracking systems and databases.
- Working knowledge of SMART goal structure and how to support youth in setting and achieving goals.
- Ability to use Microsoft Office365 and virtual meeting platforms including Microsoft Teams, Zoom, and Cisco Webex.
- Good cross-cultural competency and relationship building skills; able to build rapport, establish trust, and set boundaries with youth.
- Ability to act proactively and manage stressful situations while maintaining effectiveness.
- This position includes some driving for program-related work, and may include driving clients; use of a personal, reliable vehicle is required, and ability for it to be insured according to Archway policy 3.36.
- This position includes long periods of sitting at the computer, and use of a keyboard and screen, along with long periods of standing or walking.
- This position may include work with difficult people and exposure to foul language.
- Emergency First Aid with CPR level C.
- A satisfactory Criminal Records Check is a condition of employment.

**Closing date is date October 06, 2024.**

#### **TO APPLY**

Interested applicants are to reference **Posting #2024-109-01 in the subject line.**

Please submit your cover letter and resume to:

Email: [jobpostings@archway.ca](mailto:jobpostings@archway.ca)

Subject: Job Posting #2024-109-01

**No phone calls please. Only short-listed applicants will be contacted.**

**Must be legally entitled to work in Canada.**

Your resume may also be forwarded to other Programs for their consideration for their job vacancies. If you do not wish for your application to be shared with other Programs, please send an e-mail to [jobpostings@archway.ca](mailto:jobpostings@archway.ca) with **DO NOT FORWARD TO OTHER PROGRAMS**, in the subject line of the e-mail and the job reference number to which you applied, in the body of the e-mail.

*Archway's goal is to be a diverse workforce that is representative, at all job levels, of the people we serve. Equity and diversity are essential to excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including Indigenous identity, race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.*

*We acknowledge that we gather on the traditional and unceded territory of the Stō:ló people. Stō:ló territory extends from the mouth of the Fraser River to Boston Bar. Locally, this includes the Matsqui First Nation and Sumas First Nation. We give them thanks for sharing their land and resources with us.*

*We invest in the mental health and wellbeing of our employees.*