

Formerly Abbotsford Community Services

**JOB POSTING #2022-142-03**

**INTERNAL/EXTERNAL**

**Supportive Housing (Hearthstone Place)**

**Overnight Tenant Support Worker**

**Wage: \$26.42 per hour**

**Part Time – 16 hours per week, Saturday and Sunday 11:00 PM to 7:00 AM**

**Permanent**

**Provide overnight on-site assistance for low-barrier housing that supports those who have been homeless or who are at risk of being homeless**

**Join the team at Archway**

**Come Help Us Help People**

**Location: Abbotsford**

**Onsite**

### **Job Summary:**

Hearthstone Place is a co-ed, low-barrier, supportive housing residence. The housing residence follows a harm-reduction/housing first philosophy and is a 24/7 operation. Reporting to the Program Supervisor, the Overnight Tenant Support Worker will ensure that the building remains safe and secure, and the Worker will be responsible for light cleaning duties. Additionally, the Overnight Tenant Support Worker will respond to routine and emergency situations if necessary. This aspect of the role will include tenant relations and related administrative support. The Overnight Tenant Support Worker is part of a team whose mandate is to ensure the building remains a respectful, secure, safe, clean and supportive place in which to reside, visit and work.

### **Your Role:**

Archway's Overnight Tenant Support Worker with the Supportive Housing Program – Hearthstone Place contributes by:

- Assisting with conflict and crises de-escalation as needed.
- Ensuring that program policies and procedures are followed.
- Performing health and safety checks of the facility, residences, and premises.
- Ensuring that the building is clean.
- Promoting a harm reduction approach to addiction, mental and physical health and well-being.
- Promoting positive and inclusive tenant-staff relations.

This position is a great fit for someone who is dynamic and self-motivated, and has empathy and compassion for individuals who are homeless or who are at risk of being homeless.

### **Our Offer**

- Wage: \$26.42 per hour

- A part-time, permanent position at 16 hours per week, availability 11:00 PM to 7:00 AM Saturday and Sunday.
- Benefits include:
  - Employee and Family Assistance Program.
  - Access to on-line wellness resources.
  - Build your experience working with those who are homeless or at risk of being homeless.
  - Great in-house training opportunities.
  - Rewarding work in a positive environment.

### **Getting an Interview – you will be considered if you have:**

- Pertinent experience.

### **The Job Requires you to have:**

- The ability to take direction, work with pride and work with minimal supervision and in consultation with others.
- Excellent interpersonal, verbal and written communication skills.
- An understanding of issues surrounding poverty, homelessness, substance abuse and mental health issues.
- Strong crises de-escalation and dispute resolution skills.
- A flexible attitude, ability to adapt to changing situations and duties, and a willingness to work as part of a team.
- A satisfactory criminal record check is a condition of employment, and must be maintained.

**Closing date is March 30, 2023.**

#### **TO APPLY**

Interested applicants are to reference **Posting #2023-142-03 in the subject line.**

Please submit your cover letter and resume to:

Email: [jobpostings@archway.ca](mailto:jobpostings@archway.ca)

Subject: Job Posting #2023-142-03

**No phone calls please. Only short-listed applicants will be contacted.**

**Must be legally entitled to work in Canada.**

Your resume may also be forwarded to other Programs for their consideration for their job vacancies. If you do not wish for your application to be shared with other Programs, please send an e-mail to [jobpostings@archway.ca](mailto:jobpostings@archway.ca) with DO NOT FORWARD TO OTHER PROGRAMS, in the subject line of the e-mail and the job reference number to which you applied, in the body of the e-mail.

*Archway's goal is to be a diverse workforce that is representative, at all job levels, of the people we serve. Equity and diversity are essential to excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person.*

*We invest in the mental health and wellbeing of our employees.*