



Where ideas work

**Ministry of Children and Family Development
Victoria (Hybrid)**

**Senior Manager, Planning, Reporting and Engagement
\$88,700.23 - \$125,700.07 annually**

The Office of the Indigenous Child Welfare Director (ICWD) is a new division in the Ministry of Children and Family Development set up to shift and improve BC's child welfare system and create changes that align with Indigenous rights, laws and priorities as part of a joint jurisdiction model of service delivery.

The Senior Manager, Planning, Reporting and Engagement reports to the Assistant Deputy Minister (ADM) and is a member of the Divisional Executive. It supports the ADM and Executive Directors in planning and alignment of division business to overall ministry strategic direction, aligning available resources to priorities, and cross-divisional planning, reporting and accountability tracking. The senior manager establishes relationships with a wide network of senior ministry and Indigenous community representatives, conducting engagement initiatives, managing strategic communications and performing issues management.

Qualifications for this role include:

- At least two (2) years of post-secondary education in one of the following areas: business administration, public administration, communications, public affairs, Indigenous studies, social work, law, political science, or a related discipline WITH at least two (2) years in each of the following:
- Experience in an advisory role, reporting to a senior official in an executive-level office in an Indigenous Nation or municipal, provincial or federal government.
- Experience managing the development and implementation of communications and engagement strategies and initiatives.
- Experience with issues management including responding to issues, coordinating responses, and using tact and judgement.
- Experience developing and managing strategic relationships with senior internal and external partners to advance organizational objectives.
- Experience prioritizing and managing multiple projects and tasks in a dynamic environment with constantly changing priorities and evolving issues, under significant time constraints.
- Experience in preparing written and oral communications, including conveying, interpreting, and presenting data and information to senior executives.
- Experience leading and facilitating meetings online, in the office, or in community.
- Experience conducting business planning and managing an organizational budget.
- A combination of education and experience may be considered.

For more information, a complete list of qualifications and to apply online by February 13th, 2025, please go to: <https://bcpublicservice.hua.hrsmart.com/hr/ats/Posting/view/118879>